**Minutes**

**Dovre Township Meeting**

**October 6, 2020**

**Call to order:** Chair Sherry Jean Larson called the meeting to order at7:00 PM

Present Via Zoom: Sherry Jean Larson, Marie Ostby, Glenn Arfstrom, Keith Quale, Kim Larson, Pat Jacobs,

Teren Novotny, Nitesh Awasthi, Don Kujawa

**Approval of Minutes:** September 1, 2020

Supervisor Ostby moved to approve the minutes, Supervisor Quale seconded and motion carried. K. Larson offered a friendly amendment to clarify items under new business which were tabled in Sept.

**Public Comment: Guest: 7:10 PM** Nitesh Awasthi attended representing Barneys and Padmavati LLC regarding an off- sale liquor license application. He proposes building a new building attached to the existing store to form a L shaped building and is asking for a license for off sale liquor. The liquor store will have its own entrance. Total square feet for the building is about 3000 sq. feet. He will apply for a conditional use permit with the county and the county will have a hearing for input for the neighbors.

Supervisor K. Larson moved to approve the resolution approving the off sale liquor license, Supervisor Ostby seconded. The motion carried unanimously.

**Treasurers Report:**

Supervisor K. Larson moved to approve the treasurers report, Supervisor Quale seconded and motion carried.

**Approval of Orders:** Supervisor Arfstrom moved to approve payment of orders, Supervisor Quale seconded and motion carried.

10/6/2020 6023 KPC 233.19 electricity

10/6/2020 6024 PERA 49 withholding

10/6/2020 6025 IRS 404.32 withholding

10/6/2020 6026 Kdy Co. Auditor 2587.5 Poll books

10/6/2020 6027 Bladeworks 4004 blading

10/6/2020 6028 Haakenson Anderson 644 Rose Glen

10/6/2020 6029 Couri & Ruppe 172.5 Rose Glen

10/6/2020 6030 Boonstra Blading 765 Blading

10/6/2020 6031 Collaborative Planning 472.5 Rose Glen

10/6/2020 6032 Howard Werner 177.41 net p/r

10/6/2020 6033 Pat Jacobs 138.53 net p/r

10/6/2020 6034 Teren Novotny 92.35 net p/r

10/6/2020 6035 Glenn Arfstrom 147.83 net p/r

10/6/2020 6036 Sherry Jean Larson 246.38 net p/r

10/6/2020 6037 Keith Quale 246.38 net p/r

10/6/2020 6038 Marie Sand Ostby 140.33 net p/r

10/6/2020 6039 Kim Larson 147.83 net p/r

**Guest:** Don Kujawa appeared to follow up on his call about weeds on lots on 12th St. NW. He stated that nothing was done on the Schow property. Supervisor Arfstrom viewed tracks on the property indicating that it had been sprayed. He also witnessed weeds dying. Mr. Kujawa did not think anything had been done. He asked about next year and how we can prevent a problem looking forward. He is requesting that the property owners be on notice earlier in the year. The weed inspector will inspect early in the year and notices can be sent as needed.

**Fire Report:** Supervisors S. Larson and Quale attended a Spicer Fire Board meeting.

**Old Business:**

* **CARES Act spending: Received 53,250**

 Committed to date: EDC 13250

 Technology for town hall 2002.05

 Sidewalk at town hall 17636.

 Electronic Poll Books 1482.45

 Fire Board meetings wages 400

 Pennock Fire Dept. 4320

 Election Supplies 100.50

 Tent 550.15

 2 addl election judges 255

 **Total committed: 39996.15**

 **Balance remaining: 13253.85**

 Pending charges: Spicer Fire, tech charges for clerk’s computer, supervisor’s Chrome books

Clarification that we cannot give money directly to the fire departments. We can purchase needed equipment and donate that to the fire department.

Supervisor K. Larson will contact Bennet Office to see what we can get by the Nov. 15th deadline.

Supervisor S. Larson will contact the fire departments.

This allocation will be revisited at the November meeting with any balance given to the EDC.

* Rose Glen 2nd Addition update -Supervisor Ostby moved to approve a **Resolution Approving a Preliminary Plat for a Development Known as Rose Glen Meadow Tieszen Addition.** Supervisor Quale seconded and motion carried unanimously.
* Supervisor Ostby moved to approve Resolution Authorizing Contract with Interested Officer for Pat Jacobs and for Kim Larson. Supervisor Quale seconded and motion carried with Supervisor K. Larson abstaining from voting.

**Road Report:**

* Sign replacement bid from Tom Kubesh, Kandiyohi County 4456.00. Supervisor Arfstrom moved that the bid be accepted, Supervisor Quale seconded and motion carried.
* Supervisor K. Larson reported that Swenson and Sons have finalized the first portion of the 40th St repair and removed a bituminous boil. Mel Odens suggested that we consider insulation on the culvert. This is a new technique that is promising.
* Car count cable was to be installed today on Long Lake Drive from 27 to 25, 8th St. from 37th Ave. to the city and at the junction of 40th Ave. and 15th St.
* Supervisor Quale and Arfstrom met with Dan Pomranke to view issues with 47th Ave. This will need crack filling. Midwest Asphalt will be doing some work there.
* Supervisor Quale took a call from 64th Ave. NW. Doug Schulte took care of removal.
* Kyle Swenson installed a culvert on 74th Ave.
* Supervisor Arfstrom received some calls regarding the temporary closure of the road when the culvert was replaced.
* Chuck Ott called regarding 26th St. NE and a pothole. Supervisor Arfstrom contacted Midwest Asphalt.

**New Business:**

* Reviewal of Supervisor Payment Policy

$100 per meeting, $50 for second meeting on same date, $20 per hour for additional work as approved (example: attending training, attending a meeting where not voting)

Per diem paid at the end of the year for misc. expenses/hours worked. (For example: phone calls received/responded to, research done on own time, expenses not pre-approved)

This can be revisited at the Board of Organization meeting.

* Open Meeting Law Reminders: A quorum (3) may not discuss public business outside of a meeting. This includes e-mails to Board members

The MAT website Information Library, Manual on Town Government, Chapter 7 includes expanded detail regarding open meeting requirements

* Meeting format: MAT stated that Minnesota remains under the governors’ executive order stating that the best practice is to continue remote meetings during the public emergency.

There was also discuss regarding limiting the length of the meetings.

* Access Permit Application: Diana Cornista (Long Acres, Lot 7) Supervisor Arfstrom moved to approve, Supervisor Ostby seconded and motion carried.
* Update from Supervisors regarding calls received this month—Supervisor K. Larson got a complaint from Mike Vosika regarding placement of a mailbox which he feels is limiting his access to farm property. Supervisor K. Larson will talk to property owner Tollufsrud about moving the mailbox.
* Policy for reconstruction of roads: Supervisor Ostby will summarize what we have thus far for the next meeting. There is agreement that the policy needs to be updated.
* Set date for Board of Canvass meeting: Nov. 12th or 13th The Board of Canvass will meet on Thursday, Nov. 12th at 5:00 PM.

**Information:**

* November Township meeting is **Thursday, November 5 due to the election on 11/3/20**

**Adjournment**

Supervisor Quale moved to adjourn, Supervisor Arfstrom seconded and the meeting adjourned at 9:30 PM.

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Pat Jacobs, Clerk Sherry Jean Larson, Chairperson